

**COLLEGE VISIT FORM**

I plan to visit \_\_\_\_\_

College or University on \_\_\_\_\_  
Day(s) Date(s) Year

NUMBER OF ABSENCES THIS QUARTER TO DATE: \_\_\_\_\_

I understand to obtain credit for class work missed, I must make all necessary arrangements with each of my teachers 3 days prior to the visit. Assigned work is to be turned in immediately following the visit.

\_\_\_\_\_  
Student Signature Date Counselor Signature Date

Parents: I understand the above guidelines and agree with the college visit date.

\_\_\_\_\_  
Parent Signature Date

Teacher Signatures

Period 1. \_\_\_\_\_ 5. \_\_\_\_\_  
2. \_\_\_\_\_ 6. \_\_\_\_\_  
3. \_\_\_\_\_ 7. \_\_\_\_\_  
4. \_\_\_\_\_

Return form to the Attendance Office

Approval of the Attendance Office \_\_\_\_\_ Date \_\_\_\_\_

Procedure

- 1. Pick up College Visit Form from Guidance or Attendance Office.
- 2. Student and parent sign form.
- 3. Counselor signs form.
- 4. Teachers are notified and sign form.
- 5. Form is returned to attendance.